

FEEs	
Purpose	The purpose of this policy is to provide a framework for when the Library may or may not charge monetary fees.
Scope	This policy applies to all patrons, members, and activities of the WMRL.
Definitions	<p>Member: any person, institution or entity that holds a library account at the WMRL.</p> <p>Patron: Any user of the WMRL, member or otherwise.</p> <p>WMRL service area: The WMRL service area is defined as the municipalities that support the WMRL via municipal levies. This area currently consists of the following municipalities: City of Brandon; Town of Carberry; Town of Neepawa; Rural Municipality of North Cypress-Langford; Municipality of Glenboro South Cypress; and Rural Municipality of Grassland.</p>
Policy Guidelines	<p>LIBRARY PHILOSOPHY:</p> <p>Wherever possible, Library services and resources are provided free of charge. This philosophy encompasses public program attendance, use of Library collections, and access to Library space. Only under certain circumstances will fees be charged. These circumstances and their associated costs are as follows:</p> <p>a. Library Membership:</p> <p>No membership fee is charged to individuals, groups, or institutions physically located within the WMRL's service area. However, Non-Resident Memberships have the following associated fees:</p> <ul style="list-style-type: none"> i. One-year Non-Resident Memberships (household or an institution) cost \$50 ii. Three-month Non-Resident Memberships (household or institution) cost \$15 iii. One-year Non-Resident Tax-Payer Memberships cost \$15 <p>b. Borrowing Fees:</p> <p>Provided Library materials are returned undamaged by their due date, no fee is associated with their borrowing. However, under the following circumstances, fees are charged:</p> <ul style="list-style-type: none"> i. Items that are returned late incur a charge of \$0.10 for each day overdue, to a maximum of \$10 per item ii. Items that are lost or damaged beyond repair incur a charge equal to the value of the item <p>c. Exam Invigilation:</p> <p>Administrative staff members at each WMRL branch have the authority to invigilate exams for students in need of this service. The associated cost for this service is \$10 per hour.</p>

d. Room Bookings:

While patrons are welcome to use the main areas of any WMRL branch free of charge, some WMRL branches also offer private meeting and programming spaces. The following fees are associated with booking these spaces:

- The Brandon Library's meeting room costs \$10 per hour to book
- The Brandon Library's program room costs \$15 per hour to book
- The Neepawa Library's program room costs \$12.50 per hour to book, or can be used for the entire day for \$75
- The Hartney Library's program space costs \$10 per hour to book

EXCEPTIONS:

Exceptional circumstances, such as natural disasters, pandemics, facility closures, or unforeseen politics events, sometimes arise and adversely impact normal library operations. Such circumstances will be treated on a case-by-case basis by WMRL administration, and fee collection will be adjusted accordingly.