

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON JANUARY 18, 2023, AT 6:50 P.M.
IN THE BRANDON BRANCH**

PRESENT: Coral Millar, Chair; Shaun Cameron; Matthew Berry; Cyndall Lougheed;
Emma Denton; Melanie Lavich; Dallis Olmstead; Loretta Oliver;
Jason Nadeau; Bill Stilwell; Charles Radford; Donna Fillion; Kevin Mantell;
Erika Martin, Director of Library Services; Donna Jardine, Secretary

ABSENT: None

APPROVAL OF THE AGENDA:

Bill Stilwell/Loretta Oliver

MOTION 7-2023:

That the agenda be accepted as circulated.

CARRIED

APPROVAL OF THE MINUTES:

Emma Denton/Jason Nadeau

MOTION 8-2023:

That the minutes of the regular meeting held November 16, 2022
be accepted as amended.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORTS:

Emma Denton/Jason Nadeau

MOTION 9-2023:

That the financial reports for November 2022 and December 2022
be accepted as circulated.

CARRIED

ACCOUNTS:

Donna Fillion/Charles Radford

MOTION 10-2023:

That cheque numbers 3132-3181 (Void 3173) for November 2022,
and cheque numbers 3182-3227 for December 2022 and direct
deposits be approved for payment.

CARRIED

CORRESPONDENCE:

A letter was received from the Thomas Sill Foundation awarding \$15,000 to the Western Manitoba Regional Library for new shelving for the Brandon Library.

A letter was received from the City of Brandon announcing that Cyndall Lougheed and Matthew Berry were appointed as citizen representatives of the Western Manitoba Regional Library board for two year terms to begin January 1, 2023 to December 31, 2024.

A letter was received from the Emblem Community Development Corporation regarding upgrades to the washroom facilities at the Civic Center in Hartney. Erika Martin, on behalf of the board, will acknowledge receipt of the letter. This item has been tabled to a later meeting for discussion.

An email was received from Trevor Surgenor, Director, Public Library Services, announcing that for the 2023/24 fiscal year, the province will maintain the 2022/23 approach to calculating operating support for public libraries. Those libraries experiencing depopulation will receive the same provincial contribution as in 2022/23 and those experiencing population increases will be calculated based on the 2021 census results.

DIRECTOR'S REPORT:

The Director's report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services Report was prepared by Alex Rogowsky and was included in the board package.

SCHEDULE OF LIBRARY CLOSINGS:

Shaun Cameron/Matthew Berry
Motion 11-2023

That the Schedule of Library Closings be accepted as presented.
CARRIED

SCHEDULE OF LIBRARY BOARD MEETINGS:

Dallis Olmstead/Loretta Oliver
MOTION 12-2023

That the Schedule of Board Meetings be accepted as presented.
CARRIED

BORROWING MOTION:

Bill Stilwell/Cyndall Lougheed

Motion 13-2023:

That the Bookkeeper be authorized to arrange the borrowing of funds for current operating expenses on the credit of the Western Manitoba Regional Library and the amounts borrowed shall be a first charge upon monies received by the Board from the annual provincial grant to Libraries, or the municipal levies set upon the participating municipalities and towns, this motion to extend to and cover borrowing by the Board for the year commencing January 1, 2023, to a maximum of \$75,000.00.

CARRIED

COMMITTEE REPORTS:

HUMAN RESOURCES:

No report

POLICY & GOVERNANCE:

No report

STRATEGIC PLANNING:

The Strategic Planning committee met on November 28, 2022. Meeting minutes were included in the board package. Loretta Oliver reviewed the goals for 2023.

FUNDRAISING:

No report

JOINT PLANNING COMMITTEE:

No report

COMMITTEE APPOINTMENTS:

HUMAN RESOURCES COMMITTEE:

Jason Nadeau, Bill Stilwell, Kevin Mantell (Coral Millar & Erika Martin)

POLICY & GOVERNANCE COMMITTEE:

Donna Fillion, Emma Denton, Dallis Olmstead, (Coral Millar & Erika Martin)

STRATEGIC PLANNING COMMITTEE:

Loretta Oliver, Matthew Berry, Melanie Lavich, Cyndall Lougheed, (Coral Millar & Erika Martin)

FUNDRAISING COMMITTEE:

Melanie Lavich, Charles Radford, Matthew Berry, Cyndall Lougheed, (Coral Millar & Erika Martin) (Alix Coucill, Marketing & Communications Coordinator, will be asked to help provide direction)

JOINT PLANNING COMMITTEE:

Emma Denton, Shaun Cameron, (Coral Millar & Erika Martin)

TRUTH & RECONCILIATION COMMITTEE:

Shaun Cameron; Melanie Lavich; Loretta Oliver; Carson Rogers, Brandon Branch Supervisor; (Coral Millar & Erika Martin)

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, February 15, 2023 at 6:30 PM at the Brandon branch. Jason Nadeau will take the minutes for the meeting.

ADJOURNMENT:

Donna Fillion

That the meeting be adjourned at 7:55 p.m.

Coral Millar
Chair

Donna Jardine
Secretary