

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON FEBRUARY 15, 2023, AT 6:31 P.M.
IN THE BRANDON BRANCH**

PRESENT: Coral Millar, Chair; Shaun Cameron; Matthew Berry; Cyndall Lougheed; Emma Denton; Melanie Lavich; Dallis Olmstead; Loretta Oliver; Jason Nadeau, Acting-Secretary; Bill Stilwell; Charles Radford; Donna Fillion; Kevin Mantell; Alix Coucill, Marketing and Communications Coordinator; Erika Martin, Director of Library Services and Carson Rogers, Brandon Downtown Branch Supervisor

ABSENT: None

APPROVAL OF THE AGENDA:

Loretta Oliver/Charles Radford

MOTION 14-2023:

That the agenda be accepted as circulated.

CARRIED

APPROVAL OF THE MINUTES:

Bill Stilwell/Shawn Cameron

MOTION 15-2023:

That the minutes of the annual meeting held January 18, 2023, be accepted as circulated.

CARRIED

APPROVAL OF THE MINUTES:

Matthew Berry/Donna Fillion

MOTION 16-2023:

That the minutes of the regular meeting held January 18, 2023, be accepted as circulated with the noted amendments: Loretta Oliver should be removed from the HR committee.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORTS:

Jason Nadeau/Dallis Olmstead

MOTION 17-2023:

That the financial reports for December 2022 and January 2023 be accepted as circulated.

CARRIED

ACCOUNTS:

Shaun Cameron/Charles Radford

MOTION 18-2023:

That cheque numbers 3228-3271 (Void 3262) for January 2023, and direct deposits be approved for payment.

CARRIED

CORRESPONDENCE:

A letter was received from Trevor Surgenor, Public Library Services Branch, providing the 2023 grant application for public library grant assistance through Manitoba Sport, Culture and Heritage.

DIRECTOR'S REPORT:

The Director's report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services Report was prepared by Alex Rogowsky and was included in the board package.

BRANDON DOWNTOWN BRANCH REPORT:

The Brandon Downtown Branch Supervisor's report was prepared and presented by Carson Rogers.

SCHEDULE OF LIBRARY BOARD MEETINGS:

Bill Stilwell/Shawn Cameron

MOTION 19-2023

That the schedule of Library Board Meetings be accepted as presented with an amendment that the locations of the meetings to be held at each branch when that Supervisor is to present their report.

CARRIED

COMMITTEE REPORTS:

Each committee chose chairs and secretaries at this regular meeting.

HUMAN RESOURCES:

No report

Chair – Bill Stilwell

Secretary – Jason Nadeau

POLICY & GOVERNANCE:

No report

Chair - Donna Fillion

Secretary – Dallis Olmstead

STRATEGIC PLANNING:

No report

Chair – Loretta Oliver Secretary - Cyndall Lougheed

FUNDRAISING:

No report

Chair – Cyndall Lougheed Secretary – Melanie Lavich

JOINT PLANNING COMMITTEE:

No report

Chair – Shaun Cameron Secretary – Emma Denton

TRUTH & RECONCILIATION COMMITTEE:

No report

Chair – Carson Rogers Secretary – Shaun Cameron

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, March 15, 2023, at 6:30 PM at the Brandon Shoppers Mall branch location.

ADJOURNMENT:

Charles Radford

That the meeting be adjourned at 7:41 p.m.

Coral Millar
Chair

Jason Nadeau
Secretary