

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA  
REGIONAL LIBRARY BOARD OF TRUSTEES ON MARCH 15, 2023, AT 6:34 P.M.  
IN THE BRANDON SHOPPERS MALL BRANCH**

**PRESENT:** Coral Millar, Chair; Shaun Cameron; Matthew Berry; Cyndall Lougheed;  
Emma Denton; Loretta Oliver; Jason Nadeau; Bill Stilwell; Kevin Mantell;  
Erika Martin, Director of Library Services; Paige Bender, Branch Supervisor,  
Brandon Shopper Mall; Donna Jardine, Secretary

**ABSENT:** Melanie Lavich; Dallis Olmstead; Charles Radford; Donna Fillion

**APPROVAL OF THE AGENDA:**

Loretta Oliver/Cyndall Lougheed

MOTION 20-2023:

That the agenda be accepted as amended.

CARRIED

**GUEST:** Krista Lobreau, MNP

Krista reviewed the draft audited financial statement for the year ended  
December 31, 2022; the 2022 audit findings and answered questions put forth to  
her by board members.

**AUDITED FINANCIAL STATEMENT:**

Jason Nadeau/Shawn Cameron

MOTION 21-2023

That the draft audited financial statement for the year ended  
December 31, 2022 be approved as presented.

CARRIED

**APPROVAL OF THE MINUTES:**

Jason Nadeau/Matthew Berry

MOTION 22-2023:

That the minutes of the regular meeting held February 15, 2023  
be accepted as circulated.

CARRIED

**BUSINESS ARISING OUT OF THE MINUTES:**

None

**FINANCIAL REPORT:**

Emma Denton/Jason Nadeau

**MOTION 23-2023:**

That the financial report for February 2023 be accepted as circulated.

CARRIED

**ACCOUNTS:**

Matthew Berry/Cyndall Lougheed

**MOTION 24-2023:**

That cheque numbers 3272-3321 (Void 3288) for February 2023 and direct deposits be approved for payment.

CARRIED

**CORRESPONDENCE:**

A letter was received from the Honourable Obby Khan, Minister of Sport, Culture and Heritage, reminding board members to complete the survey; the first step of the consultation; whereby the Manitoba Government engages with library boards, municipal representatives, and other key stakeholder organizations to consider a new approach to provincial operating support and to confirm key priorities for the sector.

**DIRECTOR'S REPORT:**

The Director's report was prepared and presented by Erika Martin.

There was discussion of the spreadsheet that was sent out to the councils.

**PROGRAMMING & COMMUNITY SERVICES REPORT:**

The Programming & Community Services report was prepared by Alex Rogowsky and was included in the board package.

**BRANDON SHOPPERS MALL REPORT:**

The Brandon Shoppers Mall report was prepared and presented by Paige Bender, Branch Supervisor.

**COMMITTEE REPORTS:****HUMAN RESOURCES:**

No report

**POLICY & GOVERNANCE:**

Discussion was held regarding the draft Room Booking Code of Conduct Policy.

Cyndall Lougheed/Shawn Cameron

MOTION 25-2023:

That the draft Room Booking Code of Conduct Policy be approved as presented.

CARRIED

**STRATEGIC PLANNING:**

No report. The committee plans to meet in May.

**FUNDRAISING:**

The fundraising committee met on February 21<sup>st</sup> and started making some exciting plans. The committee was meeting again following this evening's board meeting.

**JOINT PLANNING COMMITTEE:**

No report

**TRUTH & RECONCILIATION COMMITTEE:**

No report

**ANNOUNCEMENTS:**

The next regular board meeting is scheduled for Wednesday, April 19, 2023 at 6:30 PM at the Brandon branch.

**ADJOURNMENT:**

Loretta Oliver

That the meeting be adjourned at 7:50 p.m.

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Coral Millar  
Chair

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Donna Jardine  
Secretary