

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA  
REGIONAL LIBRARY BOARD OF TRUSTEES ON October , 2023 AT 6:39 P.M.  
IN THE GLENBORO BRANCH**

**PRESENT:** Coral Millar, Chair; Jason Nadeau; Matthew Berry; Loretta Oliver; Donna Fillion; Dallis Olmstead; Emma Denton; Shaun Cameron; Cyndall Lougheed; Bill Stilwell; Karen Thomas; Charles Radford; Erika Martin, Director of Library Services; Kelly Tirschman, Glenboro Branch Supervisor; Kelci Kyle, Secretary

**ABSENT:** None.

**APPROVAL OF THE AGENDA:**

Bill Stilwell/Emma Denton

MOTION 51-2023:

That the agenda be accepted as circulated.

CARRIED

**APPROVAL OF THE MINUTES:**

Loretta Oliver/Matt Berry

MOTION 52-2023:

That the minutes of the Regular meeting held September 20, 2023, be accepted as circulated.

CARRIED

**BUSINESS ARISING OUT OF THE MINUTES:**

None.

**FINANCIAL REPORT:**

Bill Stilwell/Donna Fillion

MOTION 53-2023:

That the financial report for September 2023 be accepted as circulated.

CARRIED

**ACCOUNTS:**

Jason Nadeau/Charles Radford

MOTION 54-2023:

That cheque number's 3601-3607, 3621-3638 & 3640-3654 for September 2023 and direct deposits be approved for payment.

CARRIED

**CORRESPONDENCE:**

A letter was received from the Minister of Sport, Culture and Heritage advising that the Western Manitoba Regional Library has been awarded the Rural Library Technological Sustainability grant of \$24,087.59.

**DIRECTOR'S REPORT:**

The Director's report was given by Erika Martin, Director of Library Services.

Loretta Oliver/Shawn Cameron

**MOTION 55-2023:**

A request was made to pull money from the Facility Reserve to pay for the remaining shelf ends in the children's area of the Downtown branch.

CARRIED

**PRELIMINARY DRAFT 2024 BUDGET:**

Two alternative versions of the 2024 budget were presented to the Board, discussion was held. It is recommended that Board Members are to take it to their councils for informational purposes.

**PROGRAMMING & OUTREACH LIBRARIAN'S REPORT:**

The Programming & Outreach Librarian's report was prepared by Alex Rogowsky, Manager of Programming & Outreach and was included in the board package.

**GLENBORO REGIONAL REPORT:**

The Glenboro Report was prepared and presented by Kelly Tirschman, Glenboro Branch Supervisor.

**COMMITTEE REPORTS:**

**HUMAN RESOURCES:**

The performance evaluation of Erika Martin, Director of Library Services, has been completed by the HR Committee.

A proposal regarding additional Library Assistant: Programming and Outreach hours at Downtown Brandon, Carberry & Neepawa as well as Summer Employment at Glenboro & Hartney was presented to the committee for Board Approval.

Karen Thomas/Shawn Cameron

**MOTION 56-2023:**

That the proposal for the introduction of additional hours presented be accepted as is.

CARRIED

**POLICY & GOVERNANCE:**

No report.

**STRATEGIC PLANNING:**

No report.

**FUNDRAISING:**

No report.

**JOINT PLANNING COMMITTEE:**

No report.

**TRUTH & RECONCILIATION COMMITTEE:**

No report.

**ANNOUNCEMENTS:**

The next regular Board meeting is scheduled for Wednesday, November 15, 2023, at 6:30 PM in person at the Brandon Branch.

**ADJOURNMENT:**

Donna Fillion

That the meeting be adjourned at 8:10 p.m.

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Coral Millar  
Chair

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Kelci Kyle  
Secretary