

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON September 20, 2023 AT 6:33 P.M.
IN THE CARBERRY BRANCH**

PRESENT: Coral Millar, Chair; Jason Nadeau; Matthew Berry; Loretta Oliver; Donna Fillion; Dallis Olmstead; Emma Denton; Shaun Cameron; Cyndall Lougheed; Bill Stilwell; Karen Thomas; Erika Martin, Director of Library Services; Laurie MacNevin, Carberry Branch Supervisor; Kelci Kyle, Secretary

ABSENT: Charles Radford

APPROVAL OF THE AGENDA:

Bill Stilwell/Emma Denton

MOTION 43-2023:

That the agenda be altered to add conversation regarding the upcoming fundraiser.

CARRIED

APPROVAL OF THE MINUTES:

Jason Nadeau/Loretta Oliver

MOTION 44-2023:

That the minutes of the Regular meeting held June 21, 2023, be accepted as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

At the previous meeting, a board governance workshop was discussed. A questionnaire was sent out polling the Board on a preferable date for it to be held and minimal response was received.

FINANCIAL REPORT:

I. Cyndall Lougheed/Shawn Cameron

MOTION 45-2023:

That the financial report for June 2023 be accepted as circulated.

CARRIED

II. Donna Fillion/Cyndall Lougheed

MOTION 46-2023:

That the financial report for July 2023 be accepted as circulated.

CARRIED

- III. Cyndall Lougheed/Loretta Oliver

MOTION 47-2023:

That the financial report for August 2023 be accepted as circulated.

CARRIED

ACCOUNTS:

- I. Jason Nadeau/Emma Denton

MOTION 48-2023:

That cheque number's 3406-3469 and 3470-3518 for June 2023 and direct deposits be approved for payment.

CARRIED

- II. Shaun Cameron/Cyndall Lougheed

MOTION 49-2023:

That cheque number's 3519-3558 for July 2023 and direct deposits be approved for payment.

CARRIED

- III. Shaun Cameron/Emma Denton

MOTION 50-2023:

That cheque number's 3559-3600 for August 2023 and direct deposits be approved for payment.

CARRIED

CORRESPONDENCE:

An email was received from Melanie Lavich in July, resigning from her position as Town of Carberry citizen representative on the Board, effective immediately.

A letter was received from the Honourable Obby Khan, Minister of Sport, Culture and Heritage, advising that \$16,348.80 has been approved to support the Shoppers Mall branch Facility Enhancement Project and meets the eligibility requirements from the Arts, Culture and Sport in Community Fund (ACSC), Small Capital and Special Initiatives program.

A letter was received from the Minister of Sport, Culture and Heritage advising that the Western Manitoba Regional Library has been approved for the annual Provincial grant of \$676,702.32.

A letter was received from the Brandon Neighbourhood Renewal Corporation (BNRC) advising that we received advance payment of \$2298.00 (50% of the total grant) to support the Indigenous Collection Development of the Library.

DIRECTOR'S REPORT:

The Director's report was given by Erika Martin, Director of Library Services.

PROGRAMMING & OUTREACH LIBRARIAN'S REPORT:

The Programming & Outreach Librarian's report was prepared by Alex Rogowsky, Manager of Programming & Outreach and was included in the board package.

CARBERRY REGIONAL REPORT:

The Carberry Report was prepared and presented by Laurie MacNevin, Carberry Branch Supervisor.

COMMITTEE REPORTS:

HUMAN RESOURCES:

Discussion was held at the last meeting regarding Erika's proposal of increased programming hours in the new year. Plans to hold another meeting for further discussion.

POLICY & GOVERNANCE:

No report.

STRATEGIC PLANNING:

No report.

FUNDRAISING:

The Late Night For the Library event has had some updates since it was last discussed. It is being held Thursday, October 26, 2023 at Section 6 Brewing (1126 Princess Avenue). Michelle Boudreau and Kate Hill have offered to host a scaled down version on behalf of the WMRL.

JOINT PLANNING COMMITTEE:

No report.

TRUTH & RECONCILIATION COMMITTEE:

No report.

ANNOUNCEMENTS:

The next regular Board meeting is scheduled for Wednesday, October 18, 2023, at 6:30 PM in person at the Glenboro Branch.

Emma Denton/Matthew Berry moved that the meeting move into in-camera at 7:39 pm.

Bill Stilwell/Coral Millar moved that the meeting move out of in-camera at 8:29 pm.

ADJOURNMENT:

Donna Fillion

That the meeting be adjourned at 8:31 p.m.

Coral Millar
Chair

Kelci Kyle
Secretary