

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA  
REGIONAL LIBRARY BOARD OF TRUSTEES ON November 15, 2023, AT 6:40 P.M.  
IN THE BRANDON BRANCH**

**PRESENT:** Coral Millar, Chair; Jason Nadeau; Matthew Berry; Donna Fillion; Dallis Olmstead; Emma Denton; Shaun Cameron; Cyndall Lougheed; Erika Martin, Director of Library Services; Kelci Kyle, Secretary

**ABSENT:** Loretta Oliver; Karen Thomas; Charles Radford; Bill Stilwell

**APPROVAL OF THE AGENDA:**

Shaun Cameron/Jason Nadeau

MOTION 57-2023:

That the agenda be accepted as circulated.

CARRIED

**APPROVAL OF THE MINUTES:**

Matthew Berry/Emma Denton

MOTION 58-2023:

That the minutes of the Regular meeting held October 18, 2023, be accepted as circulated.

CARRIED

**BUSINESS ARISING OUT OF THE MINUTES:**

As previously discussed, Wendy Bulloch from Building Up sent out an informational package outlining options for a Board Governance Workshop and the associated fees. To be further discussed in the new year.

**FINANCIAL REPORT:**

Emma Denton/Cyndall Lougheed

MOTION 59-2023:

That the financial report for October 2023 be accepted as circulated.

CARRIED

**ACCOUNTS:**

Donna Fillion/Jason Nadeau

MOTION 60-2023:

That cheque number's 3655-3716 for October 2023 and direct deposits be approved for payment.

CARRIED

**CORRESPONDENCE:**

A letter was received from the Government of Manitoba advising Manitoba passed the “Accessible Information and Communication Standard Regulation”. To remove and prevent barriers that exist digitally, in print or through interaction with technology. That by May 1, 2024, all designated organizations will be required to comply with this regulation.

**DIRECTOR’S REPORT:**

The Director’s report was given by Erika Martin, Director of Library Services.

**2024 ANNUAL BUDGET:**

Dallis Olmstead/Shawn Cameron

MOTION 61-2023:

That the 2024 Draft Budget be approved with an equal levy of \$13.15 for all Members as well as a reduced rent for Brandon.

CARRIED

**PROGRAMMING & OUTREACH LIBRARIAN’S REPORT:**

The Programming & Outreach Librarian’s report was prepared by Alex Rogowsky, Manager of Programming & Outreach and was included in the board package.

**COMMITTEE REPORTS:****HUMAN RESOURCES:**

No report.

**POLICY & GOVERNANCE:**

No report.

**STRATEGIC PLANNING:**

No report.

**FUNDRAISING:**

No report.

**JOINT PLANNING COMMITTEE:**

No report.

**TRUTH & RECONCILIATION COMMITTEE:**

No report.

**ANNOUNCEMENTS:**

The next regular Board meeting is scheduled for Wednesday, January 17, 2024, at 6:30 PM in person at the Brandon Branch.

**ADJOURNMENT:**

Jason Nadeau

That the meeting be adjourned at 7:29 p.m.

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Coral Millar  
Chair

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Kelci Kyle  
Secretary