

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON MARCH 20, 2024, AT 6:31 P.M.
IN THE DOWNTOWN BRANCH**

PRESENT: Shaun Cameron, Chair; Coral Millar; Glenn Ball; Bill Stilwell; Jason Nadeau; Loretta Olivier; Cyndall Loughheed; Bill Kalinowich; Donna Fillion; Krista Lobreau, MNP; Erika Martin, Director of Library Services; Michelle Boudreau, Branch Supervisor, Brandon Shopper Mall; Carson Rogers, Branch Supervisor, Downtown; Kelci Kyle, Secretary

ABSENT: Charles Radford; Karen Thomas; Dallis Olmstead

APPROVAL OF THE AGENDA:

Glenn Ball/Bill Stillwell

MOTION 23-2024:

That the agenda be accepted as circulated.

CARRIED

GUEST: Krista Lobreau, MNP

Krista reviewed the draft audited financial statement for the year ended December 31, 2023; the 2023 audit findings and answered questions put forth to her by board members.

AUDITED FINANCIAL STATEMENT:

Coral Millar/Glenn Ball

MOTION 24-2024

That the draft audited financial statement for the year ended December 31, 2023 be approved as presented.

CARRIED

APPROVAL OF THE MINUTES:

Jason Nadeau/Glenn Ball

MOTION 25-2024:

That the minutes of the regular meeting held February 21, 2024, be accepted as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORT:

Coral Millar/Bill Kalinowich

MOTION 26-2024:

That the financial report for February 2024 be accepted as circulated.

CARRIED

ACCOUNTS:

Cyndall Lougheed/Coral Millar

MOTION 27-2024:

That cheque number 3847-3892 for February 2024 and direct deposits be approved for payment.

CARRIED

CORRESPONDENCE:

A letter was received from Brandon Neighborhood Renewal Corporation advising us that we have received the remaining portion of our Community Projects grant for Indigenous Collection Development and we have now completed our project.

DIRECTOR'S REPORT:

The Director's report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services report was prepared by Alex Rogowsky and was included in the board package.

SCHEDULE OF LIBRARY BOARD MEETINGS:

A fill-in secretary for April's regular board meeting will be decided at the next meeting.

DOWNTOWN REPORT:

The Downtown report was prepared and presented by Carson Rogers, Branch Supervisor.

BRANDON SHOPPERS MALL REPORT:

The Brandon Shoppers Mall report was prepared and presented by Michelle Boudreau, Branch Supervisor.

COMMITTEE REPORTS:

The Strategic Planning & Finance Sub committees chose chairs and secretaries at this regular meeting.

HUMAN RESOURCES:

Discussion was held regarding the upcoming strategic plan goals, the minimum wage increase and how it will affect us and going forward it should be considered when creating budgets and the Director of Library Services upcoming performance evaluation.

POLICY & GOVERNANCE:

No report.

STRATEGIC PLANNING:

No report.

Chair - Loretta Oliver

Secretary – Shaun Cameron

SUB FINANCE:

No report.

Chair - Cyndall Lougheed

Secretary – Shaun Cameron

Glenn Ball/Bill Stilwell

MOTION 28-2024:

That the minutes of the regular committee meeting's, be accepted as circulated.

CARRIED

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, April 17, 2024 at 6:30 PM at the Brandon branch.

ADJOURNMENT:

Glenn Ball

That the meeting be adjourned at 7:56 p.m.

Shaun Cameron
Chair

Kelci Kyle
Secretary