

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON MAY 15, 2024, AT 6:31 P.M.
IN THE DOWNTOWN BRANCH**

PRESENT: Shaun Cameron, Chair; Cyndall Lougheed; Jason Nadeau; Coral Millar; Glenn Ball; Bill Stilwell; Loretta Oliver; Debbie Rea; Karen Thomas; Dallis Olmstead; Donna Fillion; Charles Radford; Erika Martin, Director of Library Services; Helen Weitman, Harney Branch Supervisor; Kelci Kyle, Secretary

ABSENT: None

APPROVAL OF THE AGENDA:

Coral Millar/Loretta Oliver

MOTION 34-2024:

That the agenda be accepted as circulated.

CARRIED

APPROVAL OF THE MINUTES:

Bill Stilwell/Cyndall Lougheed

MOTION 35-2024:

That the minutes of the regular meeting held April 17, 2024, be accepted as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORT:

Jason Nadeau/Donna Fillion

MOTION 36-2024:

That the financial report for April 2024 be accepted as circulated.

CARRIED

ACCOUNTS:

Coral Millar/Cyndall Lougheed

MOTION 37-2024:

That cheque number 3935-3974 (Void 3970) for April 2024 and direct deposits be approved for payment.

CARRIED

CORRESPONDENCE:

A letter was received from Carberry and Area Foundation advising us that that the Western Manitoba Regional Library has been approved for a grant to support the Carberry Plains Oral History project in the amount of \$680.00.

A letter was received from Brandon Area Community Foundation advising us that the Western Manitoba Regional Library has been awarded a grant from the Elton Collegiate Youth in Philanthropy (YIP) students to support the library in the amount of \$1000.00.

DIRECTOR'S REPORT:

The Director's report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services report was prepared by Alex Rogowsky.

HARTNEY BRANCH REPORT:

The Hartney branch report was prepared and presented by Helen Weitman.

COMMITTEE REPORTS:**HUMAN RESOURCES:**

The Director of Library Services evaluation is underway, the Committee has welcomed the entire Board to help with it if they wish to. A form was emailed to all Board Members and staff and is under review.

POLICY & GOVERNANCE:

No report.

STRATEGIC PLANNING:

The Strategic Planning Committee met in April to review the Mission, Vision & Guiding Principles. The 2020-2024 Plan was reviewed and updated, and priority areas were determined that would be beneficial to carry forward into the 2025-2029 Plan.

It is asked of the entire Board to review the 2020-2024 Plan over the upcoming months and to brainstorm ideas that they would like to see in the future plan and to submit suggestions, concerns and/or comments to Kelci by September 1, 2024.

SUB FINANCE:

No report.

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, June 19, 2024, at 6:30 PM at the Brandon branch.

ADJOURNMENT:

Cyndall Lougheed

That the meeting be adjourned at 7:37 p.m.

Shaun Cameron
Chair

Kelci Kyle
Secretary