

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA  
REGIONAL LIBRARY BOARD OF TRUSTEES ON NOVEMBER 20, 2024, AT 6:33 P.M.  
VIA ZOOM**

**PRESENT:** Shaun Cameron, Chair; Cyndall Lougheed; Glenn Ball; Jason Nadeau; Bill Stillwell;  
Coral Millar; Loretta Oliver; Dallis Olmstead (L); Debbie Rae; Erika Martin,  
Director of Library Services; Kelci Kyle, Board Secretary

**ABSENT:** Donna Fillion; Chris Martens; Charles Radford

**APPROVAL OF THE AGENDA:**

Glenn Ball/Loretta Oliver

MOTION 60-2024:

That the agenda be accepted as circulated.

CARRIED

**APPROVAL OF THE MINUTES:**

Jason Nadeau/Cyndall Lougheed

MOTION 61-2024:

That the minutes of the regular meeting held October 16, 2024,  
be accepted as circulated.

CARRIED

**BUSINESS ARISING OUT OF THE MINUTES:**

None

**FINANCIAL REPORT:**

Coral Millar/Glenn Ball

MOTION 62-2024:

That the financial report for October 2024 be accepted as  
circulated.

CARRIED

**ACCOUNTS:**

Cyndall Lougheed/Bill Stilwell

MOTION 63-2024:

That cheque number 3965, 4203, 4214-4255 for October 2024  
and direct deposits be approved for payment.

CARRIED

**CORRESPONDENCE:**

We received an email from the City of Brandon notifying us that Shaun  
Cameron's appointment to the Board will be extended until November 2025.

**DIRECTOR’S REPORT:**

The Director’s report was prepared and presented by Erika Martin.

**2025 ANNUAL BUDGET:**

Cyndall Lougheed/Coral Millar

MOTION 64-2024:

Approval of the 2025 Budget with an equal levy of \$14.15 for all Members.

CARRIED

**PROGRAMMING & COMMUNITY SERVICES REPORT:**

The Programming & Community Services report was included and prepared by Alex Rogowsky.

**COMMITTEE REPORTS:**

**HUMAN RESOURCES:**

No report.

**POLICY & GOVERNANCE:**

Coral Millar/Cyndall Lougheed

MOTION 65-2024

That the Board approves the Education Allowance Policy as presented.

CARRIED

**STRATEGIC PLANNING:**

Early January a few dates will be sent out for a meeting to finalize the 2025-2029 Strategic Plan and Board members are encouraged to respond.

**SUB FINANCE:**

No report.

**ANNOUNCEMENTS:**

The next regular board meeting is scheduled for Wednesday, January 15, 2025, at 6:30 PM at the Brandon branch.

**ADJOURNMENT:**

Dallis Olmstead

That the meeting be adjourned at 7:44 p.m.

---

Shaun Cameron  
Chair

---

Kelci Kyle  
Secretary