

**MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA
REGIONAL LIBRARY BOARD OF TRUSTEES ON MARCH 19, 2025, AT 6:30 P.M.
VIA IN PERSON**

PRESENT: Glenn Ball; Charles Radford; Debbie Rea; Jason Nadeau; Coral Millar; Cyndall Lougheed; Donna Fillion; Bill Stillwell; Loretta Oliver; Dallis Olmstead; Krista Lobreau, MNP; Erika Martin, Director of Library Services; Carson Rogers, Downtown Branch Supervisor; Kelci Kyle, Secretary

ABSENT: Shaun Cameron, Chair

APPROVAL OF THE AGENDA:

Glenn Ball/Jason Nadeau

MOTION 21-2025:

That the agenda be accepted as circulated.

CARRIED

GUEST: Krista Lobreau, MNP

Krista reviewed the draft audited financial statement for the year ended December 31, 2024; the 2024 audit findings and answered questions put forth to her by board members.

AUDITED FINANCIAL STATEMENT:

Glenn Ball/Loretta Oliver

MOTION 22-2025

That the draft audited financial statement for the year ended December 31, 2024 be approved as presented.

CARRIED

APPROVAL OF THE MINUTES:

Glenn Ball/Bill Stillwell

MOTION 23-2025:

That the minutes of the regular meeting held February 19, 2025, be accepted as circulated.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORTS:

Debbie Rea/Charles Radford

MOTION 24-2025:

That the financial report for February 2025 be accepted as circulated.

CARRIED

ACCOUNTS:

Cyndall Lougheed/Glenn Ball

MOTION 25-2025:

That cheque numbers 4352 – 4393 for February 2025 and direct deposits be approved for payment.

CARRIED

CORRESPONDENCE:

An email was received from Trevor Surgenor from Public Library Service acknowledging that the draft statement of operations and the wording of the explanatory note of the adjustment of WMRL's rent costs and total municipal contributions increased from the previous year. WMRL remains eligible for stabilization funding.

DIRECTOR’S REPORT:

The Director’s report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services Report was presented by Alex Rogowsky and was included in the board package.

DOWNTOWN REPORT:

The Downtown report was prepared and presented by Carson Rogers, Branch Supervisor.

COMMITTEE REPORTS:

HUMAN RESOURCES:

No report.

POLICY & GOVERNANCE:

Jason Nadeau/Glenn Ball

MOTION 26-2025:

That the Board approves the Artificial Intelligence Approach Policy as presented.

CARRIED

Jason Nadeau/Glenn Ball

MOTION 27-2025:

That the Board approves the Collections Policy as amended.

CARRIED

Loretta Oliver/Cyndall Lougheed

MOTION 28-2025:

That the Board approves the Education Financial Assistance Policy as presented.

CARRIED

STRATEGIC PLANNING:

A draft copy of the 2025-2029 Strategic Plan was presented and reviewed.

SUB-FINANCE COMMITTEE:

No report

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, April 16, 2025 at 6:30 PM at the Brandon branch.

ADJOURNMENT:

Donna Fillion

That the meeting be adjourned at 8:03 p.m.

Coral Millar
Vice-Chair

Kelci Kyle
Secretary