MINUTES OF THE REGULAR MEETING OF THE WESTERN MANITOBA REGIONAL LIBRARY BOARD OF TRUSTEES ON SEPTEMBER 17, 2025, AT 6:39 P.M. IN THE DOWNTOWN BRANCH

PRESENT: Coral Millar, Vice-Chair; Glenn Ball; Bill Stillwell; Debbie Rea; Jason Nadeau; Dallis Olmstead; Loretta Oliver; Donna Fillion; Jocelyn Barnstable; Erika Martin, Director of Library Services; Vicki Babey, Hartney Branch Supervisor, Kelci Kyle, Secretary

ABSENT: Shaun Cameron, Chair; Cyndall Lougheed; Charles Radford

APPROVAL OF THE AGENDA:

Glenn Ball/Bill Stillwell
MOTION 44-2025:

That the agenda be accepted as circulated.
CARRIED

APPROVAL OF THE MINUTES:

Jason Nadeau/Glenn Ball
MOTION 45-2025:

That the minutes of the regular meeting held June 18, 2025, be accepted as circulated.
CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

None

FINANCIAL REPORT:

Bill Stillwell/Glenn Ball
MOTION 46-2025:

That the financial report for June 2025 be accepted as circulated.
CARRIED

Glenn Ball/Dallis Olmstead
MOTION 47-2025:

That the financial report for July 2025 be accepted as circulated.
CARRIED

Jason Nadeau/Glenn Ball
MOTION 48-2025:

That the financial report for August 2025 be accepted as circulated.
CARRIED

ACCOUNTS:

Glenn Ball/Loretta Oliver
MOTION 49-2025:

That cheque number 4502 – 4540 (VOIDED 4530) for June 2025 and direct deposits be approved for payment.
CARRIED

Bill Stilwell/Donna Fillion
MOTION 50-2025:

That cheque number 4541 - 4575 for July 2025 and direct deposits be approved for payment.
CARRIED

Debbie Rea/Glenn Ball
MOTION 51-2025:

That cheque number 4576 – 4602 (VOIDED 4577, 4595 & 4600) for August 2025 and direct deposits be approved for payment.
CARRIED

CORRESPONDENCE:

A letter was received from the Minister of Sport, Culture and Heritage advising that the Western Manitoba Regional Library has been approved for the annual Provincial grant of $700,790.00.

DIRECTOR'S REPORT:

The Director's report was prepared and presented by Erika Martin.

PROGRAMMING & COMMUNITY SERVICES REPORT:

The Programming & Community Services report was included and prepared by Alex Rogowsky.

HARTNEY BRANCH REPORT:

The Hartney branch report was prepared and presented by Vicki Babey.

COMMITTEE REPORTS:

HUMAN RESOURCES:

Bill Stillwell/Glenn Ball
MOTION 52-2025:

That the Board approves the additional hours for the Marketing & Communications Coordinator in 2026.
CARRIED

POLICY & GOVERNANCE:

No report.

STRATEGIC PLANNING:

No report.

SUB FINANCE:

The Sub Finance Committee met and reviewed the proposed Budget for 2026.

The 2026 Budget was presented to the Board; discussion was held regarding specific lines on the budget. This will be taken back to each Board Member's council to be reviewed and to be voted on at our next Board Meeting.

ANNOUNCEMENTS:

The next regular board meeting is scheduled for Wednesday, October 15, 2025, at 6:30 PM at the Brandon branch.

ADJOURNMENT:

Donna Fillion
That the meeting be adjourned at 7:57 p.m.

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Coral Millar	Kelci Kyle
Vice-Chair	Secretary